

D. ARTWORK DETAIL

An artist may submit up to **THREE** separate artworks or a **series of works**. Please fill out separate forms for each submission.

Artwork 1

Artwork Title/ Title of series: _____

Please check only one box:

- I am submitting an existing artwork that is related to the Festival's theme.
(Note: Artworks should not be more than two years old.)
- I am submitting a concept note for a new artwork that will be made for the Festival.

Medium/Materials: _____

Size (h) x (w) x (d) in feet/ length of video: _____

If you are submitting a series please list titles and dimensions of each work in the series:

_____	_____
_____	_____
_____	_____
_____	_____

Total weight (estimated): _____

Value for insurance (USD): _____

Mode of transportation of artwork:

- Rolled in a tube (unstretched canvases and unframed 2-D works: drawings, prints, printed photographs, mixed media; to be framed in Kathmandu)
- Packed in boxes (installations, sculptures, stretched canvases and framed 2-D works)
- DVD/CD (video, digital photographs to be printed in Kathmandu)
- Electronically via email or file-sharing websites (video, digital photographs to be printed in Kathmandu)

Please attach an **Artwork Brief in a separate file**, not exceeding 300 words, along with images of the artwork (if applicable). All images should be in JPEG format, **not exceeding 5 mb per file size**.

Please label the file as follows: **Country_Full Name_Artwork Brief 1**
e.g. Canada_John Smith_Artwork Brief 1

Please rename images as follows: **Country_Full Name_AB1 Image 1** (Image 2....Image 5)

If the artwork contains text or dialogue which is not in English or Nepali, please provide translation of the text or dialogue along with the Artwork Brief.

Artwork 2

Artwork Title/ Title of series: _____

Please check only one box:

- I am submitting an existing artwork that is related to the Festival's theme.
(Note: Artworks should not be more than two years old.)
- I am submitting a concept note for a new artwork that will be made for the Festival.

Medium/Materials: _____

Size (h) x (w) x (d) in feet/ length of video: _____

If you are submitting a series please list titles and dimensions of each work in the series:

_____	_____
_____	_____
_____	_____
_____	_____

Total weight (estimated): _____

Total Value for insurance (USD): _____

Mode of transportation of artwork:

- Rolled in a tube (unstretched canvases and unframed 2-D works: drawings, prints, printed photographs, mixed media; to be framed in Kathmandu)
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Please attach an **Artwork Brief in a separate file**, not exceeding 300 words, along with images of the artwork (if applicable). All images should be in JPEG format, **not exceeding 5 mb per file size**.

Please label the file as follows: **Country_Full Name_Artwork Brief 2**
e.g. Canada_John Smith_Artwork Brief 2

Please rename images as follows: **Country_Full Name_AB2 Image 1** (Image 2....Image 5)

If the artwork contains text or dialogue which is not in English or Nepali, please provide translation of the text or dialogue along with the Artwork Brief.

Artwork 3

Artwork Title/ Title of series: _____

Please check only one box:

- I am submitting an existing artwork that is related to the Festival's theme.
(Note: Artworks should not be more than two years old.)
- I am submitting a concept note for a new artwork that will be made for the Festival.

Medium/Materials: _____

Size (h) x (w) x (d) in feet/ length of video: _____

If you are submitting a series please list titles and dimensions of each work in the series:

_____	_____
_____	_____
_____	_____
_____	_____

Total weight (estimated): _____

Value for insurance (USD): _____

Mode of transportation of artwork:

- Rolled in a tube (unstretched canvases and unframed 2-D works: drawings, prints, printed photographs, mixed media; to be framed in Kathmandu)
- Packed in boxes (installations, sculptures, stretched canvases and framed 2-D works)
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Please attach an **Artwork Brief in a separate file**, not exceeding 300 words, along with images of the artwork (if applicable). All images should be in JPEG format, **not exceeding 5 mb per file size**.

Please label the file as follows: **Country_Full Name_Artwork Brief 3**
e.g. Canada_John Smith_Artwork Brief 3

Please rename images as follows: **Country_Full Name_AB3 Image 1** (Image 2....Image 5)

If the artwork contains text or dialogue which is not in English or Nepali, please provide translation of the text or dialogue along with the Artwork Brief.

E. REQUIRED MATERIALS CHECKLIST. PLEASE MAKE SURE YOU HAVE EVERYTHING.

- Completed Application Form
Please rename your application as follows: **Country_Full Name_Application**
- Current Resume not exceeding 3 pages, include **TWO** references
Please rename your resume as follows: **Country_Full Name_Resume**
- Artist Statement, not exceeding 300 words.
Please rename your artist statement as follows: **Country_Full Name_Artist Statement**
- Artwork Brief of each submission, not exceeding 300 words each. See instructions above.

Optional

- Image of **FIVE** previous works in jpeg format, **not exceeding 5 mb per file size.**
Please rename images as follows: **Country_Full Name_Image 1** (Image 2...Image 5)

F. APPLICATION DEADLINE: February 29, 2012

Please **email completed application form** and all checklist materials to **apply@artmandu.org** by the stated deadline. All submissions past the deadline will not be reviewed.

Festival details and venue maps are available online at www.artmandu.org. For any other queries related to the Festival and Application procedure email us at info@artmandu.org.

Decisions will be announced by the end of April 2011.

Mailing address:

Kathmandu International Art Festival
P.O. Box 1776
Kathmandu, Nepal

Phone: 977-1-4438979

Fax:

Office hours: 11 am - 5 pm local time (GMT + 05:45) Kathmandu
Sunday, Tuesday, Thursday

FESTIVAL POLICY

1. There are no entry fees and applications are open to all.
2. A completed application form with the required materials must be submitted by the given deadline: December 31, 2011, to be considered for the Festival. All applications sent after the deadline will not be reviewed.
3. Artworks must either be new original work or created in the past two years.
4. A jury consisting of internationally and nationally acclaimed individuals will select final artworks of the Festival.
5. The Kathmandu International Art Festival is a non-profit endeavor. Artworks will not be on sale during the Festival. Artists should provide an estimated value of their artwork for transportation and static insurance coverage and customs clearance.
6. The Festival Organizers will bear costs for two-way transport of artworks from the finalist artist's country to Kathmandu, Nepal and back. Sponsorship of artist's travel and accommodation during the Festival period is dependent of the Festival's limited budget. Selected artists are encouraged to apply for independent sponsorship in their respective countries.
7. The Festival will maintain high standard of presentation and installation of selected artworks. Due consideration will be given to visitor requirements at the venues.
8. All selected artworks will remain the property of the respective artists. None of the artworks will be retained for the Festival's permanent collection.
9. All finalist artists will assign to the right to reproduce their artworks for the purpose of Festival's publicity in the press, television, internet websites; Festival's catalogue, website, newsletters, posters, banners and brochures and other forms of publicity before, during and after the Festival. Due credit will be given to the artist.
10. The Festival reserves the right to refuse display of any artwork by a finalist artist if it does not meet with the exhibition criteria and requirements and fails for the timely delivery of artworks.
11. The Festival reserves the right to refuse display of any artwork by a finalist artist who fails to deliver a signed copy of the Festival's Terms of Reference, which will be issued after the selection of final artists.